



# Hudson Country Montessori School

340 Quaker Ridge Road, New Rochelle, NY 10804 (914) 636-6202

## PRIMARY APPLICATION

CHILD'S NAME \_\_\_\_\_ BIRTH DATE \_\_\_\_\_ GENDER \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ PHYSICIAN'S NAME AND PHONE # \_\_\_\_\_

PARENT 1/GUARDIAN \_\_\_\_\_ PARENT 2/GUARDIAN \_\_\_\_\_

PLACE OF BUSINESS \_\_\_\_\_ PLACE OF BUSINESS \_\_\_\_\_

POSITION/TITLE \_\_\_\_\_ POSITION/TITLE \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_ BUSINESS ADDRESS \_\_\_\_\_

BUSINESS PHONE # \_\_\_\_\_ BUSINESS PHONE # \_\_\_\_\_

CELL PHONE # \_\_\_\_\_ CELL PHONE # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

SCHOOL YEAR 2018/19:

PLEASE CHECK DESIRED SESSION:

5 days \_\_\_\_\_ am \_\_\_\_\_ pm \_\_\_\_\_ full day\* \_\_\_\_\_ early session (7:30am) \_\_\_\_\_ pizza Fridays \_\_\_\_\_  
 3 days \_\_\_\_\_ MoTuWe\*\* supervised lunchtime \_\_\_\_\_ late session I \_\_\_\_\_ (4:30pm)  
 2 days \_\_\_\_\_ ThFr\*\* late session II \_\_\_\_\_ (6:00pm)

\* required for all 5 year olds

\*\* only available for 3 year olds

For details on catered lunch, which is available Monday through Thursday, please log on to [www.lunchwithlou.com](http://www.lunchwithlou.com) school code NTG56J

Local School District \_\_\_\_\_

APPLICATION FEE ENCLOSED \$ \_\_\_\_\_  
FIRST TIME APPLICANTS ONLY (NON-REFUNDABLE)

(RE)ENROLLMENT DEPOSIT ENCLOSED \$ \_\_\_\_\_

SUMMER 2018: PLEASE CHECK DESIRED WEEK/SESSION:

Wk 1 _____ 6/25-6/29	Wk 5 _____ 7/23-7/27	full day _____	circle days: _____	early session (7:30am) _____
* Wk 2 _____ 7/02-7/06	Wk 6 _____ 7/30-8/03	5 am _____	_____	supervised lunchtime _____
Wk 3 _____ 7/09-7/13	Wk 7 _____ 8/06-8/10	4 am _____	Mo Tu We Th Fr _____	pizza Fridays _____
Wk 4 _____ 7/16-7/20	Wk 8 _____ 8/13-8/17	3 am _____	Mo Tu We Th Fr _____	late session I (5:00pm) _____
*closed 7/4/18		2 am _____	Mo Tu We Th Fr _____	late session II (6:00pm) _____

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Summer balance payable in full before the program begins

PAYMENT ENCLOSED \$ \_\_\_\_\_  
(non-refundable)

YEAR ROUND PROGRAM start date: \_\_\_\_\_ Summer 2018 or \_\_\_\_\_ Fall 2018

Includes school year, summer and vacation programs from 7:30am to 6:00pm \_\_\_\_\_ add pizza Friday \_\_\_\_\_

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APPLICATION FEE ENCLOSED \$ \_\_\_\_\_  
FIRST TIME APPLICANTS ONLY (NON-REFUNDABLE)

(RE)ENROLLMENT DEPOSIT ENCLOSED \$ \_\_\_\_\_

Please bill \_\_\_\_\_ in full \_\_\_\_\_ 4 payments \_\_\_\_\_ monthly (for school year and year round programs only)

SIGNATURE OF PARENT/GUARDIAN \_\_\_\_\_

DATE OF APPLICATION \_\_\_\_\_

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# ENROLLMENT AND TUITION AGREEMENT

\_\_\_\_ SCHOOL YEAR 2018-19 / \_\_\_\_ SUMMER 2018

Name of Student \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If residence of either parent is not the same as that of the child, please show that parent's address:

1. By this Enrollment & Tuition Agreement (hereinafter, the "Agreement"), Hudson Country Montessori School (hereinafter, the "School") agrees to admit the above-named student (hereinafter, the "Student") as delineated on the appropriate Enrollment Application(s) (hereinafter, the "Application") that have been duly signed by the parent(s) and/or guardian(s) (hereinafter, the "Parent(s)").

2. The Parent(s) agree to pay tuition and fees in accordance with the most current applicable Tuition Schedule(s) and other fee schedules published by the School. **It is further understood that tuition fees are non-refundable. There will be no tuition reduction/refund for any family situation or medical condition that may cause a student to be absent from any of the School's programs.**

3. It is understood that in signing this Agreement and in paying the initial non-refundable tuition prepayment, the Parent(s) is/are making a commitment to enroll the student for the term indicated on the Application. The acceptance of said Agreement and the tuition prepayment is a commitment by the School to reserve a place for the student for the term indicated on the Application.

4. The Parent(s) agree to pay all costs, expenses and attorneys' fees incurred by the School in any proceeding for the collection of the debt evidenced hereby or in any litigation or controversy arising from or connected with this Agreement.

5. If tuition for the School Year/Year Round Programs becomes 60 days delinquent, continued service will be denied and the Student will be disenrolled by letter. At that point, the School will endeavor to fill the Student's place with another student. Summer tuition is paid in full in advance.

6. All new students enrolled in the School Year/Year Round Programs will be given up to a 3-month PROVISIONAL/adjustment period. If the School feels that the new student has not made a satisfactory adjustment to the School and must disenroll, a refund will be given only for the unused portion of any tuition prepayments.

7. It is understood that in signing this Agreement, the Parent(s) agree(s), on behalf of him/her/themselves and the Student, to accept the rules and regulations of the School. The School reserves the right to dismiss any student who does not meet the academic and/or behavioral standards of the School. In the event the Student and/or Parent(s) does/do not adhere to the rules and regulations of the School, the Head of School, in his/her sole discretion, may discipline the Student, up to and including expulsion, or require the Student's withdrawal. The Parent(s) agree, on behalf of him/her/themselves and the Student, that in signing this Agreement, the decision of the Head of School in this regard shall be final; any such decision shall not relieve the Parent(s) of his/her/their tuition obligations. Termination of this Agreement by the School for any reason will be made by registered letter to the Student's home address as indicated on the Enrollment Application.

8. Students enrolled in two-day or three-day programs must maintain the same schedule every week. There will be no substitution of days due to holidays, unexpected snow closing days, family vacations, other family situations or medical conditions that may cause a student to be absent from any of the School's programs.

9. In order to achieve our high expectations and to prepare the Student for elementary school, only a 5 full-day program is offered for children 5 years old and older in our School Year/Year Round Programs.

10. The School does not discriminate against any person in admission, employment or otherwise because of race, color, religion, ancestry, national origin, sex, sexual orientation, age, or physical or mental disability in violation of existing state or federal laws or regulations.

**If any one or more terms of this Agreement are found to be unenforceable, the remaining terms shall be unaffected and will continue in force and effect.**

**I/We agree that each person signing this Agreement on behalf of the above-named student is responsible for all of the financial and other obligations set forth in this Agreement. I/We have carefully read and fully understand this agreement. I/We hereby accept all terms as stated.**

\_\_\_\_\_  
Signature-Parent 1 or Guardian

\_\_\_\_\_  
Signature-Parent 2 or Guardian

Accepted by H.C.M.S. \_\_\_\_\_ Date \_\_\_\_\_  
Authorized Signature

**THIS ENROLLMENT AND TUITION AGREEMENT MUST BE SIGNED BY BOTH PARENTS OR GUARDIANS AND MUST ACCOMPANY THE ENROLLMENT APPLICATION IN ORDER TO BE PROCESSED BY THE SCHOOL. THE AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL A COPY IS COUNTERSIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE SCHOOL.**